



Operations Committee Meeting

August 20, 2018

Center for Education
One South Virginia Road
Crystal Lake, IL 60014

Minutes

- 1) The Committee Meeting was called to order at 6:00p.m.
- 2) A sign in sheet was passed around and the following Committee Members were present:
Jeremy Davis, Ron Ludwig, Dave Secrest
Also Present: Amy Blazier, Jeff Daurer, Adam Guss, Steve Olson, Nicole Pavoris
- 3) The Pledge of Allegiance was recited by all in attendance.
- 4) Approval of the May 14, 2018 Meeting Minutes - Approved.
- 5) Presentation of D155/Crystal Lake Park District Intergovernmental Agreement – Facility Sharing
 - a) Mr. Jeremy Davis presented to the Committee the renewal of this agreement that was originally put into place in 2014. The Agreement stipulates that D155 and the Crystal Lake Park District may utilize each other’s indoor and outdoor facilities during non-school hours in a reciprocal manner at no cost except in limited circumstances. This Agreement provides our students and community members with access to facilities that otherwise may not have been available to them. Additionally, we believe that this Agreement sends a positive message to our stakeholders by demonstrating cooperation between our two units of local government. Administration recommends extending this Agreement for an additional 4-year period. After discussion, the Committee recommended the Agreement be brought to the full Board of Education for approval on August 21st.
- 6) Presentation of D155/Cary Park District Intergovernmental Agreement – Facility Sharing
 - a) Mr. Davis also presented to the Committee the renewal of this agreement that was originally put into place in 2016. The Agreement stipulates that D155 and the Cary Park District may utilize each other’s indoor and outdoor facilities during non-school hours in a reciprocal manner at no cost except in limited circumstances. This Agreement provides our students and community members with access to facilities that otherwise may not have been available to them. Additionally, we believe that this Agreement sends a positive message to our stakeholders by demonstrating cooperation between our two units of local government. Administration recommends extending this Agreement for an additional 4-year period. After discussion, the Committee recommended the Agreement be brought to the full Board of Education for approval on August 21st.

- 7) Discussion of School Security
 - a) Mr. Davis initiated discussion about the current state of D155 school security and how it might be improved by utilizing a portion of the budget surplus; including the possibility of adding school security officer(s) and the reestablishment of the D155 Security Committee. After considerable discussion, the Committee had no objections to continue to work within the confines of the existing contract with U.S. Securities.

- 8) Update: 2018 Summer Construction Projects
 - a) Mr. Davis asked Mr. Jeff Daurer to update the Committee on the status of the 2018 summer construction projects. Mr. Daurer reported that the District achieved substantial completion of summer projects and received occupancy permits from the ROE (Regional Office of Education) prior to the start of the 2018-19 school year. Returning staff and students seemed pleased with the improvements made to our facilities. New communication with the community in the forms of brief online videos and on-site signage appears to have been well-received.

- 9) Update: Intent to Accelerate the Summer Construction 2019 Bid Process
 - a) Mr. Daurer explained to the Committee that accelerating the bid process should result in more competitive bidding and more available contractors. The Committee was supportive.

- 10) Discussion of Intent to Bid Multifunction School Activity Bus Lease
 - a) Buses used specifically for noncurricular activities do not have to be driven by licensed school bus drivers. The District sees the need for acquiring multifunction school activity buses to help transport athletic teams and other extracurricular groups to games/competitions, etc. and would like to go out to bid for leasing and maintaining either 4 or 8 buses. The Committee was supportive of getting bid results and eventually bringing that information before the BOE for consideration.

- 11) Discussion of Snow Plow Service
 - a) The current Snow Removal and Salting Service contract allows the District to extend its contract with vendor(s) who have provided satisfactory service. Geske and Sons, Inc., the vendor that provided these services to Crystal Lake South and Crystal Lake Central High Schools during the 2017-18 contract year, not only provided satisfactory service but also offered an extension of the contract at a zero price increase. The District accepted the contract extension and, therefore, intends to publicly bid snow removal and salting services for Cary-Grove and Prairie Ridge High Schools only for the 2018-19 contract year. The Committee was supportive.

- 12) Public Comments
 - a) None.

- 13) Adjourned at 7:10 p.m.